



SATYA/ADMN/CIR/2023-24/123

December 15, 2023

**Subject: 4<sup>th</sup> Quarter Fee**

Dear Parents,

Greetings!

This is to inform you that the deposition of **4<sup>th</sup> quarter fee** of your ward shall start from **Wednesday, December 20, 2023**. The last date to deposit the fee will be **Wednesday, January 10, 2024**. Parents are requested to make payment of fees on time.

**Payment Mode:**

- Fee shall only be paid through the **student portal (Skolaro)** <https://apps.skolaro.com/login>
- Cash payment shall not be accepted & parents are advised not make direct transfer in bank account without doing entry in student portal (Skolaro).
- Parents may login to the student portal (Skolaro) through the student login credentials and pay, in case of any issue faced on student portal, please communicate through the following:

- |                                |  |                         |
|--------------------------------|--|-------------------------|
| a. <b>Skolaro support team</b> | <a href="mailto:support@skolaro.com">support@skolaro.com</a>         | Mobile No.- 95603 59200 |
| b. <b>Mr. Prabhudutta Das</b>  | <a href="mailto:accounts@satyaschool.in">accounts@satyaschool.in</a> | Mobile No.- 9289346639  |

**Late fee payment fine:**

In case fees shall not paid by the due date of **January 10, 2024**, a fine shall be levied as below:

- |   |   |
|---|---|
| a. <b>From January 11 to January 31, 2024:</b>            | <b>INR 50/- per day (including holidays)</b>  |
| b. <b>From February 1, 2024 till the date of payment:</b> | <b>INR 100/- per day (including holidays)</b> |

In case fees was already paid, please ignore this circular. No waiver in late payment fine shall be provided. We look forward to your continued support and co-operation.

Warm regards,

**Neeti Bhalla Saini**  
**Executive Principal**