



**SATYA/ADMN/CIR/2023-24/131**

**January 11, 2024**

Dear Parents,

Greetings!

Owing to the severe cold wave and notification from the Directorate of School Education, Haryana, schools shall have no physical classes till January 15, 2024. Hence, the classes for **grades III to XII shall be conducted in virtual mode on Monday, January 15, 2024.**

**The school shall remain off for students of grades EY to II on Monday, January 15, 2024.**

Regular school for all grades will resume from **Tuesday, January 16, 2024.**

**Please note the following important points:**

- The timings for the virtual classes will be as below:  
**Grades III to IV- 9:00 am to 11:15 am**  
**Grades V- 9:00 am to 12:00 noon**  
**Grades VI to XII - 8:30 am to 12:30 pm**
- Home Room Teachers / Class Teachers will share the **MS Teams class links and online class timetable** with parents through e-mail / class whatsapp groups.
- In case of any technical issues, please contact the Home Room Teacher / Class Teacher.
- Please ensure that students attend the virtual classes in **proper school uniform.**
- **Daycare facility** will be available from 9:00 am till 5:30 pm. The relevant details shall be shared by the Day Care In charge.
- The After School Programme for Co-curricular Activities and Sports will commence from Tuesday, January 16, & Wednesday, January 17, 2024 respectively.

We look forward to your continued support and cooperation in ensuring continued education for our students.

Warm regards,

**Neeti Bhalla Saini**  
**Executive Principal**