



SATYA/ADMN/CIR/2023-24/134

January 15, 2024

Dear Parents,

Greetings!

Owing to the severe cold wave and notification from the Directorate of School Education, Haryana, schools shall have no physical classes from **EY- Grade III** from Tuesday, January 16 till Friday, January 19, 2024. **The school shall physically reopen for the students of grades IV to XII w.e.f. Tuesday, January 16, 2024.**

Kindly note the important points pertaining to all the grades:

- 1. School will be conducted virtually for EY- Grade III.**
- 2. Timings would be as follows:**
 - KG 1- 9:30 am- 11:30 am
 - KG 2- 9:30 am- 12:00 noon
 - Grades I to III- 9:30 am- 1:00 pm
- 3. Links for the online classes will be shared by the class teachers.**
- 4. The timings for Grades IV- XII for physical school will be 9:30 am- 3:00 pm. Kindly calculate the bus timings accordingly. Please contact Mr. Naveen at 9813427708 for transport-related queries.**
- 5. The cafeteria will be operational for students who have opted for meals.**
- 6. In case of any technical issues during virtual classes, please contact the Home Room Teacher / Class Teacher.**
- 7. Please ensure that students attend the virtual classes in proper school uniform.**
- 8. Daycare facility will be available from 9:30 am till 5:30 pm. The relevant details shall be shared by the Day Care In charge.**
- 9. The After School Programme for Co-curricular Activities and Sports will commence from Tuesday, January 16, & Wednesday, January 17, 2024 respectively.**

We look forward to your continued support and cooperation in ensuring continued education for our students.

Warm regards,

Neeti Bhalla Saini
Executive Principal