

SATYA/ACAD/CIR/2024-25/112

December 21, 2024

Parent Teacher Student Conference (PTSC)
Early Years to Grade IX and XI

Dear Parents,

Namaste!

We hope this message finds you well. As we conclude the first term of the academic year, we would like to invite you to the **Parent-Teacher Student Conference (PTSC)** for the discussion of your ward's progress in the third quarter. This meeting is an excellent opportunity for you to:

1. celebrate the strength of your child
2. gauge and review the progress made
3. discuss areas of growth
4. collaborate with teachers to ensure their continued academic and personal growth.

Details of the Meeting:

- **Day & Date:** Saturday, January 11, 2025
- **Time:** 8.00 a.m. – 2.00 p.m. (Specific slots will be shared closer to the date)
- **Venue:** The classroom of the child

Each parent will have the opportunity for a one-on-one session with the respective Homeroom Teacher/ Class Teacher and Subject Teachers to go over the child's performance in detail.

Kindly follow the given guidelines for the smooth conduction of the meeting:

1. Please **adhere to the time frame** as the other parents will be waiting for the interaction.
2. **No more than 5 sets of parents** would be permissible inside the classroom.
3. The rooms allocated to **the specialist teachers** would be displayed on every floor for your convenience.
4. Take out a few minutes to share your valuable feedback with us, through the link which would be shared along with the meeting slots.

We encourage you to mark your calendars and reserve this date. If, due to any unforeseen circumstances, you are unable to attend, please inform the Home Room Teacher/ Class Teacher latest by **January 8, 2024**. Our aim is to collaboratively work towards nurturing your child's growth and academic development and keep you updated with the latest happening at the school. At the same time, we would like to **appreciate your efforts and the efforts of our students** in various fields, which is vital to motivate the children to achieve further.

We request your presence at the PTSC to foster an open and supportive dialogue between home and school.

Together, we can ensure the best learning experience for your child.

Warm regards



Manisha Malhotra
Director Principal