SATYA/ACAD/CIR/2024-25/161 **March 20, 2025**

Dear Parent,

Namaste!

We would like to inform you that our Vice Principal, Ms. Deepika Chaudhary, has decided to move on in her career. We sincerely thank her for her dedication and invaluable contributions made to Satya School. Her effort has greatly shaped our institution, and we wish her all the best in our future endeavours.

At the same time, we are pleased to announce the appointment of **Ms. Retika Kapur** as the new **Headmistress – Senior School**. Ms. Kapur has been an integral part of our school community for the past 10 years, consistently demonstrating exemplary leadership and commitment to excellence in education. We are confident that under her guidance, the Senior School will continue to thrive.

Additionally, we welcome **Ms. Anu Bansal** as the new **Academic Coordinator**- **Senior School** and **Ms. Pooja Mishra** as the new **Academic Coordinator- Early Years**. Both are efficient, dedicated and have created an impact in the portfolios they managed. We are excited for the positive changes they will bring in their new roles and wish them the best.

We look forward to their leadership in ensuring continued academic excellence and holistic development for our students. Should you have any questions or wish to extend your best wishes to them, please feel free to reach out to:

Ms. Manisha Malhotra:	**Director Principal**	manisha.malhotra@satyaschool.in
Ms. Retika Kapur:	**Headmistress-Senior School & Early Years**	retika.kapur@satyaschool.in
Ms. Hanu Narang:	**Headmistress- Middle School & PYP**	hanu.narang@satyaschool.in
Ms. Anu Bansal:	**Academic Coordinator, Senior School**	anu.bansal@satyaschool.in
Ms. Ritu Kaushik:	**Academic Coordinator, Middle School**	ritu.kaushik@satyaschool.in
Ms. Pooja Mishra:	**Academic Coordinator, Early Years to II**	pooja.mishra@satyaschool.in

Thank you for your continued support and trust.

Warm regards,

Manisha Malhotra
Director Principal